



RENTAL AGREEMENT FOR THE HUB GYM AREA (The Gym)



This agreement made on the _____ day of _____, 20____, between;

Authorized User Legal Name: _____

Authorized User Address: _____

Authorized User Cell Phone #: _____

Authorized User Email Address: _____

(hereafter called the "User")

And

Barons-Eureka-Warner FCSS
2107-13t Street
Coaldale, Alberta T1M 1C5
403-715-1922
(hereafter called "BEW FCSS")

Whereas the User and BEW FCSS will agree to the following terms, to rent The Gym area located at 2107-13th Street, Coaldale.

- Event Type:**
Please indicate event type: _____ example (family gathering, meeting, etc.). *Event type must meet Guidelines as listed below and must not deviate from stated.*
- Booking Date/Time:**
The booking will occur on the _____ day(s) of _____, 20____, between the hours of _____ to _____.
The booking is reserved once the completed rental agreement is completed and signed.
- Rent & Damage Deposit:**
Hourly rate: \$45
1 day: \$600
2 days: \$900
3 days: \$1,100
Damage deposit: \$300

Total Rent Due	
Total Damage Deposit	

The rent shall be paid in full 14 days before The Gym will be held for a specific booking rental date. This rent shall be paid by cash, cheque, or e-transfer to accounts@fcss.ca.

4. Access & Swipe Card:

Pick up the swipe card by noon at the HUB on the nearest open business day prior to your booking. Your key card will be programmed to allow access 15 minutes prior to your requested start time and will decline access 15 minutes after your requested end time.

All doors of the facility must be verified locked when not occupied.

5. Cancellation:

One half of the booking fee will be refunded up to 14 days prior to the booking date.

6. Damage Deposit:

The required damage deposit will be collected on the nearest open business day prior to your booking when the swipe card is received. The only acceptable payment for damage deposit is cash or e-transfer to accounts@fcss.ca

7. Damage Deposit Return:

The damage deposit shall be returned as soon as possible to the user once FCSS has confirmed the **Schedule A - Checklist Before Leaving** requirements have been met. If the damages are in excess of what the damage deposit received will cover, the rental will be fully responsible to pay this difference within 7 days upon being requested to. If not, legal actions will be taken. It is optional but recommended for the user to purchase Event Liability insurance to cover any unforeseen damages, this coverage can be purchased from most insurance agents.

8. Occupancy:

It is understood by the user, that maximum capacity for the GYM is 150 persons according to Town of Coaldale bylaw.

9. Guidelines:

- Priority is given to Town of Coaldale residents and events.
- No alcohol allowed on the premises or in the parking lot.
- No confetti is allowed inside the gym.
- No Stag or stagette parties.
- Decorations may be used but ensure that no paint is removed, no holes are made and no tape marks are left on any surfaces.
- Gym is not available for booking on general holidays.

10. Liability:

Barons-Eureka-Warner-FCSS will not be responsible for any injuries incurred by anyone on the premises while the user is in possession of the premises. In addition, we will not be responsible for anything lost, broken, or left on the premises while the user had or had possession.

11. Signatures:

By signing below, you agree to the above contract, as well as, acting as an authorized signing officer.

***Note: Valid government issued photo ID will be required before swipe card is given.**

Authorized User signature:	Date:
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FREEDOM OF INFORMATION

Barons-Eureka-Warner Family and Community Support Services (FCSS) is a public body and therefore the personal information collected using this form and any attachments related to program and service delivery is authorized under the authority of section 33 (c) of the Freedom of Information and Protection of Privacy Act and is protected by the privacy provisions of the Act for the purpose of providing programs and services. The information will be used for service delivery, program evaluation and reporting purposes, and may only be disclosed in accordance to the Act. For further information, please contact the FOIP Coordinator at 403-405-4466 or info@fcss.ca.