

Barons-Eureka-Warner Family & Community Support Services (FCSS)
Minutes of Board Meeting – Wednesday, April 1, 2026
Coaldale Hub (2107-13th Street)

Attendance

In-person

Degenstein, Dave – Town of Milk River, Board Chair
Chapman, Bill – Town of Coaldale, Vice-Chair
Feist, Teresa – Town of Picture Butte
Firth, Carly – Town of Taber
Foster, Missy – Village of Barnwell
Glendinning, Ian – Village of Warner
Heggie, Jack – County of Warner
Norris, Nikole – Village of Stirling
Sayers, Mark – Lethbridge County
Stewart, Pam – Town of Raymond
Harasem, Lori – Town of Coalhurst
Torrie, David – M.D. of Taber

Staff:

Morrison, Zakk – Executive Director
DeBow, Petra – Manager
Florence-Greene, Evelyn – Finance and HR Coordinator

Online

Payne, Megan – Village of Coutts
Jensen, Melissa – Town of Nobleford

Absent

Deleeuw, Shelley – Town of Vauxhall
Prince, Kyle – Village of Barons

Call to Order

D. Degenstein called the meeting to order at 4:34 p.m.

The Board watched the live launch of NASA's Artemis II rocket.

1. Approval of Agenda

J. Heggie moved the Board to approve the agenda as presented.
Carried

2. Delegation

a) Auditor, Daniel Bosters, KPMG

Daniel Bosters, KPMG presented the Year End Audited Financial Statement for 2025.

The Board discussed the draft 2025 Audited Financial Statement.

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D. Bosters asked if there are any updates to previous responses from management and/or the Board of any subsequent events, commitments or contingencies, legal matters (litigation or claims) that would affect the year end as the KPMG audit opinion goes until the date that the audit is signed.

Management and the Board confirmed that there were no such updates.

The Board thanked D. Bosters for the Audit presentation.

P. Stewart moved the Board to approve the audited financial statements of Barons-Eureka-Warner FCSS for the year ended December 31, 2025, as presented.

Carried

Daniel Bosters left the meeting at 5:56 p.m.

3. Minutes

T. Feist moved the minutes of March 4, 2026, FCSS Board meeting be approved as presented.

Carried

4. Correspondence

a) Correspondence Received

The following correspondence was presented for information:

- February 27, 2026 – FCSSAA Budget 2026/27 Response (email and media release).
- March 16, 2026 – Colleen Burton Ochocki - Thank You and Best Wishes (email).
- March 2026 – FCSSAA News.
- March 19, 2026 – FCSSAA Draft Bylaws – Member Review & Upcoming Webinars (email and Bylaws).

B. Chapman noted Board terms were of interest. He would like to see Chairperson, amended to Chair.

M. Sayers moved the Board to receive the correspondence as presented for information.

Carried

5. Reports

a) Executive Director

Z. Morrison reviewed the Executive Director's report.

The following was highlighted:

Funding Update

- Renewal application for Family Resource Network (FRN) funding was completed and submitted.



L. Harasem moved the Board to approve the Executive Director's Report as presented.

Carried

b) Financial Report

Z. Morrison reviewed the Financial Report.

The Board discussed the Financial Report.

B. Chapman moved the Board to approve the March 2026 Financial Report including:

- Financial statement – February 1-28, 2026;
- Monthly accounts – February 1-28, 2026;
- ATB Financial Mastercard February 12, 2026, to March 11, 2026.

Carried

6. New Business

a) Executive Director

Modification of definition of Contract Employee under a written employment agreement.

B. Chapman moved the Board to approve the proposed changes to the Human Resource Policies as per the memo to the Board dated April 1, 2026, to be effective April 1, 2026.

7. Round Table

The Board shared municipal updates.

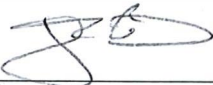
8. Date of Next Meeting

The date of the next regular Board meeting will be May 6, 2026, at the Coaldale HUB (2107 – 13th St.) in person and online (via Teams) starting at 4:30 p.m.

9. Adjournment

M. Sayers moved the meeting to adjourn at 5:56 p.m.

Carried



Chairperson

6 May 26

Date



Executive Director

May 5/2026

Date