

Barons-Eureka-Warner Family & Community Support Services (FCSS)
Minutes of Board Meeting – Wednesday, September 2, 2026
Coaldale Hub (2107-13th Street)

Attendance

In-person

Degenstein, Dave – Town of Milk River, Board Chair
Chapman, Bill – Town of Coaldale, Vice-Chair
Deleeuw, Shelley – Town of Vauxhall
Firth, Carly – Town of Taber
Glendinning, Ian – Village of Warner
Harasem, Lori – Town of Coalhurst
Heggie, Jack – County of Warner
Norris, Nikole – Village of Stirling
Prince, Kyle – Village of Barons
Sayers, Mark – Lethbridge County

Staff:

Morrison, Zakk – Executive Director
Florence-Greene, Evelyn – Finance and HR Coordinator

Online

Feist, Teresa – Town of Picture Butte
Foster, Missy – Village of Barnwell
Jensen, Melissa – Town of Nobleford
Payne, Megan – Village of Coutts

Absent

Stewart, Pam – Town of Raymond
Torrie, David – M.D. of Taber

Call to Order

D. Degenstein called the meeting to order at 4:30 p.m.

1. Approval of Agenda

J. Heggie moved the Board to approve the agenda as amended.
Carried

2. Delegation

a) FCSS Reaching Home Grant Project – Becky Fitton, Community Services Supervisor.

B. Fitton provided an update on the FCSS Reaching Home Grant Project.

The Board discussed the information provided.

The Board thanked B. Fitton for the presentation.

BC 7m

M. Sayers moved the Board to accept the FCSS Reaching Home Grant Project update presentation for information.

Carried

Becky Fitton left the meeting at 4:47 p.m.

3. Minutes

K. Prince moved the minutes of June 3, 2026, FCSS Board meeting be approved as amended.

Carried

4. Correspondence

a) Correspondence Received

The following correspondence was presented for information:

- June 2, 2026 – Honouring 60 Years of Prevention, Partnership & Community.
- June 3, 2026 – CVITP Certificate of Appreciation
- June 11, 2026 – CFS Minister Letter – FRN Grant Funding Approval
- June 11, 2026 – FCSSAA AGM 2026 – Call for Resolutions
- June 22, 2026 – FCSSAA Advocacy Bulletin June 2026
- June 25, 2026 – FCSS 60th - Template Media Release
- June 29, 2026 – FCSSAA Board Meeting Highlights
- June 30, 2026 – FCSS 60th Store
- June 30, 2026 – Alberta Municipalities FCSS Toolkit
- June 2026 – FCSSAA News
- July 2026 – FCSSAA News

C. Firth moved the Board to receive the correspondence as presented for information.

Carried

5. New Business

a) Proposed BEW FCSS Budget 2026

The Board discussed the proposed 2026 Budget amendment for Barons-Eureka-Warner FCSS.

S. Deleeuw moved the Board to approve the amendment for the 2026 Barons-Eureka-Warner FCSS Budget as presented.

Carried

b) Policy Updates

Z. Morrison discussed the proposed change in the Human Resources Policy.

BC 7/14

J. Heggie moved the Board to approve the recommendations outlined in the Human Resources Policy Updates (revised) Memo dated September 2, 2026.

Friendly amendment that the Executive Director be named as the Chief Executive Officer (CEO).

Carried

Z. Morrison discussed the notable changes to the Information Management Policies.

M Sayers moved the Board to receive the updated Information Management Policies for information.

Carried

c) Proposed Delegations – RCMP and Taber Police Services

The Board discussed whether local police services should be invited as a delegation to provide an update on local issues.

Motion

C. Firth moved that the Board direct Administration to invite representatives from local Police/RCMP detachments to attend the 2027 All-Councils Meetings to discuss opportunities for collaboration.

Carried

d) Municipal Requests 2027

B. Chapman moved the Board to approve a 0% increase per capita for the 2027 Municipal requisition based on the population list as provided by the Municipalities.

Carried

6. Reports

a) Executive Director

Z. Morrison reviewed the Executive Director's report.

The following was highlighted:

Annual Evaluation

- Executive Director Workplan 2024-2026.
- Executive Director 2016-2026 10-Year Summary document.

Reports

- FCSS Annual Report completed and submitted April 28, 2026.
 - Status – Approved.

Contracts

- Bookkeeping services.

The Board discussed the Executive Director Report.

J. Heggie moved the Board to approve the Executive Director's Report as presented.

Carried

BC 7/4

b) Financial Report

Z. Morrison reviewed the Financial Report.

The Board discussed the Financial Report.

K. Prince moved the Board to approve the July 2026 Financial Report including:

- Financial statement for July 2026.
- Monthly accounts for May 2026:
- Monthly accounts for June 2026:
- Monthly accounts for July 2026:
- ATB Mastercard Statement May 13, 2026, to June 11, 2026; and
- ATB Mastercard Statement June 12, 2025, to July 14, 2026; and
- ATB Mastercard Statement July 15, 2026, to August 13, 2026.

Carried

7. **Closed Session**

a) Executive Director Annual Evaluation

B. Chapman moved the Board in-camera, based on the Governance Policies - Board Meeting in Absence of the Public, at 5:36 p.m.

Carried

Z. Morrison and Evelyn Florence-Greene left the meeting at 5:36 p.m.

J. Heggie moved the Board back to regular session at 5:58 p.m.

Carried

M Sayers moved the Board to approve the Executive Directors performance evaluation for 2026.

Carried

K. Prince moved the Board to approve a 2% salary increase, not to be placed on the grid, but above the current level 7 of the Executive Director's grid, retroactive from April 1, 2026.

Carried

8. **Round Table**

The Board shared municipal updates.

N. Norris left the Board meeting at 6:22 p.m.

9. **Date of Next Meeting**

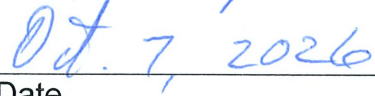
The date of the next regular Board meeting will be October 7, 2026, at the Coaldale HUB (2107 – 13th St.) in person and online (via Teams) starting at 4:30 p.m.

10. Adjournment

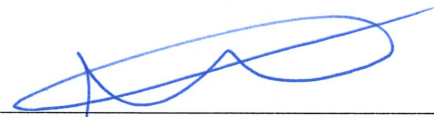
M. Sayers moved the meeting to adjourn at 6:28 p.m.

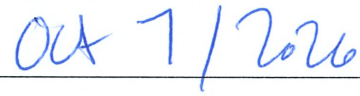
Carried



Chairperson


Date



Chief Executive Officer


Date